

**Undertaking by Students/Parents**

“To make the students **attend** the classes regularly from the first day of starting of classes and be aware of the **University regulations**, the following Undertaking Form is introduced which should be signed by both **student and parent**. The same should be submitted to the office on the day of starting of semester classes.”

I, Mr./ Miss \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seeking admission in \_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am joining for I / II / III IV / V / VI / VIII / VIII Semester for the academic year 2015-16 in this institute do hereby undertake and abide by the following terms : -

1. I will **attend** all the classes from the **re-opening day** of the College on **\_\_\_\_\_\_\_\_\_**as per the timetable, failing which I am liable to punished as deemed fit by the institute.

2. I will be regular and punctual to all the classes (theory/practical/drawing) and secure attendance of **not less than 75%** in each subject as stipulated by the institute. I am fully aware that attendance **less than 75% in any of the subjects will result in detention from appearing at the ensuing semester examination.**

3. I will conduct myself in a highly **disciplined** and decent manner both inside the classroom and in the campus, failing which suitable action may be taken against me as per the rules and regulations of the Institute.

4. I will concentrate on my **studies,** and attend all the **tests** to secure more than the minimum prescribed Class / Sessional Marks in each subject. I will submit the **assignments** given in time to improve my performance.

5. I will not use **Mobile Phone** inthe College campus and I am fully aware that bringing mobile phone to the campus is an **offence** and punishable as per University rules/Laws.

6. I will **pay** tuition fees, examination fees and any other **dues** within the stipulated time as required by the Institute authorities.

7. I will **not cause or involve** in any sort of **violence or disturbance** both within and outside the college campus.

8. If I remain **absent continuously for a week without knowledge of college**, my **parents** will have to meet the concerned HOD/Principal.

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**ACKNOWLEDGEMENT**

**We have gone through carefully the terms of the above undertaking and understand that following these are for our own benefit and improvement. I also understand that if we fail to comply with these terms; will be liable to suitable action as per institute /university rules and law. We hereby undertake that we will strictly follow the above terms.**

**Signature of Student Signature of Parent**

**Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Resi. Address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

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| --- | --- | --- | --- |
|  | Student | Father | Mother |
| Email ID |  |  |  |
| Mobile No. |  |  |  |
| Landline Resi |  |  |  |
| Landline Off. |  |  |  |