

GUIDELINES FOR CONDUCTING COMMUNICATION SKILLS ACTIVITIES

APSIT COMMUNICATION CLUB

APSIT Communication Club aims to create a supportive, learning environment for every person who wishes or needs to improve their communication skills and confidence. This club will have faculties as guides and mentors to help the students to develop solid communication skills which will be helpful for them in their career and personal life.

Guidelines for Students:

- Students are required to choose different topics and the number of topics will be equal to number of practical /tutorial heads in that semester.
- A Student is expected to deliver talk only once in a semester in each practical / tutorial head.
- A Student is required to present the topic in the practical session for at least 3 to 5 minutes.
- Guidelines for selection of topic will be provided however, the topic shall not be biased on any religious or politically sensitive issues.
- Student needs to preserve the recordings of all the presentations done during the semester which will be helpful for self-assessment.
- Student should take self initiative and utilize facilities like softwares installed in language lab provided by institute to improve communication skills.
- Any suggestions that will help improve this communication enhancement program are welcome.
- Once the students reach to a particular proficiency level, they will be promoted to the APSIT Communication Club after undergoing a screening test where they can work on other aspects of communication skills.
- Students from FE and BE are exempted from this activity however, they may join the APSIT communication club after the screening test.
- From 28/01/19 -01/02/19, students may prepare for their topics for the presentation.